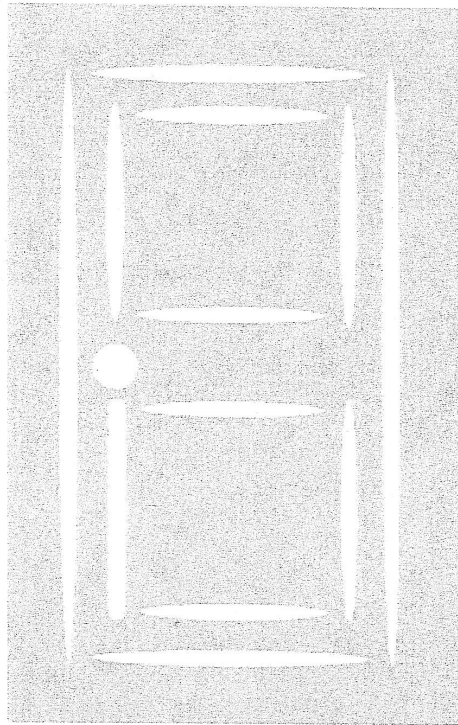


OXFORD GLEN HOMEOWNERS ASSOCIATION
BYLAWS



*Come in and experience a neighborhood where
neighbors and friends live as one*

Table of Contents

Bylaws

Article I	Name and Purpose
Article II	Membership
Article III	Dues
Article IV	Fiscal Year
Article V	Officers
Article VI	Duties of Officers
Article VII	Terms of Office
Article VIII	Executive Board
Article IX	Committees
Article X	Meetings
Article XI	Procedure
Article XII	Voting Annual Meetings

**BYLAWS OF
OXFORD GLEN NEIGHBORHOOD ASSOCIATION INC**

ARTICLE I

NAME AND PURPOSE

Section 1 - The name of this organization shall be the Oxford Glen Homeowners Association

Section 2 - The purpose of this association shall be to promote all interests for improvements of the neighborhood as listed below:

- a. be open to all Oxford Glen residents and surrounding areas subject to approval by the association
- b. respect privacy and individual difference
- c. promote spirit of belonging to a neighborhood
- d. represent neighborhood in matters coming under city/county jurisdiction
- e. be a speaking power for the neighborhood
- f. be a source of communication for the neighborhood
- g. maintain high level of appearance and value of neighborhood
- h. promote safety and security in the neighborhood
- i. ensure homeowner compliance with restricted covenants

ARTICLE II

MEMBERSHIP

Section 1. - Membership in this association shall be open to residents in the area known as Oxford Glen. Membership is mandatory and residents will remain members as long as they own a lot in Oxford Glen.

Section 2. - Any member whose dues are 90 days past due shall be suspended and privileges of membership shall be terminated. Reinstatement shall occur upon full payment of any membership dues owed.

ARTICLE III

DUES

Dues are governed by the Restricted Covenants - Section 4.3 (b) and are not addressed in or governed by this document.

ARTICLE IV

FISCAL YEAR

Section 1. The fiscal year shall date from January 1 to December 31

ARTICLE V

OFFICERS

Section 1. The elective officers of the Board of Directors shall be President, Vice President, Secretary and Treasurer and a minimum of three (3) or maximum of five (5) directors. The total Board will be a minimum of seven (7) members or maximum of nine (9) members.

Section 2. The position of Secretary and position of Treasurer may be combined if the Board deems it necessary.

ARTICLE VI

DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the association and shall be a member of all committees, ex officio

Section 2. The Vice President shall fulfill the duties of the President in case of the President's inability to serve and shall perform such duties as assigned by the President.

Section 3. The Secretary shall keep all records of the meetings and work of the association. This person shall take minutes of all regular and special meetings and act as Secretary of the Executive Board. The minutes should be kept on record and available for review by the Board at any time. The minute book should be brought to all meetings.

Section 4. The Treasurer shall send notices to all homeowners 30 days before dues are to be paid. The Treasurer shall collect all monies due the association, keep an accurate record thereof, pay all bills incurred by the association. The Treasurer shall present a report at each annual meeting and regular meeting and at any time upon request. The Treasurer shall bring all records for the current year to all meetings. All monies shall be deposited into a checking or savings account in the name of the Oxford Glen Homeowners Association. All checks shall be signed by two (2) officers, Treasurer, President and/or Vice President. If at any time any discrepancies or malfeasance is suspected or detected an independent accountant may be called in to audit the books.

Section 5. Duties of Directors will be to serve as members of the Executive Board and serve as committee chairman of one of the standing committees to which this person is elected or appointed.

ARTICLE VII

TERMS OF OFFICE

Section 1. All officers are to be elected for a term of one year. The same person may serve several terms in one office but must be elected to said office each year. There is no limit on the terms in office. All directors are to be elected for a term of one year. There is no limit on terms of a director but they must be elected each year at the Annual Meeting.

Section 2. The immediate past president shall preside over the first Board meeting after the annual meeting until a new president is elected.

Section 3. Should a person of the Executive Board resign, the President shall appoint a person to fill the vacancy.

ARTICLE VIII

EXECUTIVE BOARD

Section 1. Directors shall be elected at the annual meeting of general homeowners. Nominations may be made for a candidate or by self nomination

Section 2. The policy-making body of the association shall be known as the Executive Board.

Section 3. The Executive Board shall consist of the President, Vice President, Secretary, Treasurer and the remaining three (3) or five (5) directors.

ARTICLE IX

COMMITTEES

Section 1. The following shall be the standing committees:

a. **Safety and Security** - This committee will represent the Oxford Glen Homeowners Association in any civic affairs pertaining to the neighborhood. This committee will also be responsible for the Neighborhood Watch Program

b. **Architectural Review Committee** - This committee shall review and changes and/or additions to existing homes including but not limited to, exterior paint colors, siding, fencing, decks, porches, outside buildings to ensure they meet guidelines set forth in the restricted covenants. The committee shall also investigate any violations of restricted covenants and take appropriate action.

c. **Communication** - This committee shall publish the Oxford Glen Homeowners Association Directory and the Oxford Glen Homeowners Association Newsletter - when either are deemed necessary. This committee shall also maintain and update the Website Coordinator with pertinent information and assist the Executive Board with information regarding the members.

d. **Events** - This committee shall investigate and report to the homeowners all recreational functions to be dealt with by the Oxford Glen Homeowners Association and plan and recommend social functions for Oxford Glen

e. **Welcome Committee** - This committee will welcome all new residents and supply the Communication Director with an update to the membership listing

ARTICLE X

MEETINGS

Section 1 - General homeowners membership meeting shall be held annually in November. The membership will be notified by flyer two weeks in advance of the time and place of this meeting. Special meetings may be called by the President or by three (3) members of the Executive Board.

Section 2. - Executive Board meetings shall be held at least once each quarter. Additional meetings may be called by the President or by a majority of the Executive Board. Notification of special meeting must be 10 days in advance and notification made by e-mail or phone call. Special meeting must be attended by greater than 50% of the Executive Board to be recognized as an official meeting to conduct business.

Section 3. No official statement may be made by any member of the Executive Board without prior written approval of said Board. Any official statement, notice or correspondence will be issued in writing.

ARTICLE XI

PROCEDURE FOR ANNUAL MEETING

Section 1. Parliamentary procedures will be Robert's Rules of Order

Section 2. Business approved by the Executive Board will be on the agenda for the general annual meeting

Section 3. No official statement may be made by any member of the association without prior written approval of the Executive Board or the membership. Open discussions may be held at the annual meetings.

ARTICLE XII

VOTING ANNUAL MEETINGS

Section 1 - One vote per member family in good standing. No proxy voted will be accepted.

Section 2 - At any general annual meeting, 25% of members in good standing (Article II, Section 2) will be empowered to transact the associations' business. In the event that 25% of the aforementioned members are not present, the Executive Board and the present members in good standing may conduct business as announced, including the election of directors for the coming year, if majority rule prevails.

Section 3 - Majority rule will prevail except in amending the Bylaws, Covenants and/or Articles of Incorporation. To amend these documents by the membership will require a majority vote of not less than 30 % of the total voting membership. Proposed amendment shall be presented to the Executive Board. Amendments shall not be submitted to the general membership for approval until they have been approved by at majority of the Executive Board. After such approval, written ballots will be distributed and tallied at the next general meeting.